

West of England Combined Authority Committee and West of England Joint Committee Forward Plan

Publication date: 6 September 2019

The Forward Plan seeks to anticipate (as far as possible) the decisions to be made by the West of England Combined Authority Committee and Joint Committee during the current municipal year. Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The Forward Plan is updated regularly and can be viewed on the West of England Combined Authority website.

The Forward Plan goes beyond the minimum legal requirement for notice of key decisions to be published at least 28 days in advance of the decision-taking meeting, and demonstrates the West of England Combined Authority's commitment to openness and participation in decision making. It also assists the West of England Combined Authority's Overview and Scrutiny Committee in planning their agendas and input to policy formulation and development, and in reviewing the work of the Combined Authority.

For all committee meetings, a formal agenda will be published at a minimum of 5 clear working days before the meeting.

Meetings of the Combined Authority Committee and Joint Committee are scheduled to be held on the following dates for the remainder of the 2019-20 municipal year:

- * 4 October 2019
- * 6 December 2019
- * 31 January 2020 (budget meeting)
- * 20 March 2020

4 OCTOBER 2019 - WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE		
Item	Lead officer	Email
<p>WECA and Mayoral Budget outturn report To present the latest revenue and capital financial outturn budget monitoring report</p>	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>WECA Investment Fund / Programme – latest proposals To seek the latest required approvals for feasibility, development or delivery funding, and for change requests for projects within the current approved programme</p>	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>Professional Services Framework procurement To approve the recommended approach following the conclusion of the procurement process agreed by the committee on 14 June 2019</p>	David Carter, Director of Infrastructure	DirectorInfrastructure@westofengland-ca.gov.uk
<p>Bristol Temple Meads to Bath Strategic Corridor A4/A37 To provide the committee with a progress update if appropriate</p>	David Carter, Director of Infrastructure	DirectorInfrastructure@westofengland-ca.gov.uk
<p>2019/20 Business Plan progress report To provide the Quarter 2 assessment of the delivery of the Combined Authority’s Business Plan for 2019/20</p>	Lynda Bird, Head of Performance, Planning and Projects	strategy@westofengland-ca.gov.uk

Independent Member Remuneration Panel To consider a report from the Independent Member Remuneration Panel	Shahzia Daya, Director of Legal Services	DirectorLegal@westofengland-ca.gov.uk
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4 OCTOBER 2019 - JOINT COMMITTEE

Item	Lead officer	Email
Local Enterprise Partnership (LEP) revenue budget outturn To present the latest forecast revenue outturn budget monitoring information covering both the LEP and IBB revenue budgets	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
LEP One Front Door Funding Programme To consider the latest business cases seeking approval for funding through the Local Growth Fund / Economic Development Fund	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
2019/20 Business Plan progress report To provide the Quarter 2 assessment of the delivery of the Combined Authority's Business Plan for 2019/20	Lynda Bird, Head of Performance, Planning and Projects	strategy@westofengland-ca.gov.uk
West of England Placemaking project To approve proposals for delivery of the West of England Placemaking project	David Carter, Director of Infrastructure	DirectorInfrastructure@westofengland-ca.gov.uk

6 DECEMBER 2019 - WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE		
Item	Lead officer	Email
<p>WECA and Mayoral Budget outturn report To present the latest revenue and capital financial outturn budget monitoring report</p>	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>Treasury Management monitoring report – April-September 2019 To present the Treasury Management monitoring report for the period April-September 2019</p>	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>WECA Investment Fund / Programme – latest proposals To seek the latest required approvals for feasibility, development or delivery funding, and for change requests for projects within the current approved programme</p>	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>Transport Authority Integration To approve proposals for the delivery of strategic transport authority integration</p>	David Carter, Director of Infrastructure	DirectorInfrastructure@westofengland-ca.gov.uk
<p>Cultural Strategy To provide an update on the development of, and seek endorsement of a cultural strategy for the Combined Authority</p>	Lynda Bird, Head of Performance, Planning and Projects	strategy@westofengland-ca.gov.uk

6 DECEMBER 2019 - JOINT COMMITTEE		
Item	Lead officer	Email
<p>Local Enterprise Partnership (LEP) revenue budget outturn To present the latest forecast revenue outturn budget monitoring information covering both the LEP and IBB revenue budgets</p>	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>LEP One Front Door Funding Programme To consider the latest business cases seeking approval for funding through the Local Growth Fund / Economic Development Fund</p>	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>West of England Joint Spatial Plan To update the committee regarding the Joint Spatial Plan</p>	David Carter, Director of Infrastructure	DirectorInfrastructure@westofengland-ca.gov.uk

31 JANUARY 2020 - WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE – BUDGET MEETING		
Item	Lead officer	Email
<p>WECA and Mayoral Budget outturn report To present the latest revenue and capital financial outturn budget monitoring report</p>	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>Mayoral budget setting report 2020/21 To approve the budget for the Combined Authority Mayoral functions for 2020/21</p>	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>Combined Authority budget 2020/21 To approve the 2020/21 budget for the Combined Authority</p>	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>Capital Strategy including Treasury Management and Investment Strategies To approve the updated Capital Strategy for the Combined Authority including the Treasury Management and Investment Strategies</p>	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
<p>WECA Investment Fund / Programme – latest proposals To seek the latest required approvals for feasibility, development or delivery funding, and for change requests for projects within the current approved programme</p>	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk

<p>2019/20 Business Plan progress report To provide the Quarter 3 assessment of the delivery of the Combined Authority's Business Plan for 2019/20</p>	<p>Lynda Bird, Head of Performance, Planning and Projects</p>	<p>strategy@westofengland-ca.gov.uk</p>
<p>2020/21 Business Plan To agree the Combined Authority's Business Plan for 2020/21</p>	<p>Lynda Bird, Head of Performance, Planning and Projects</p>	<p>strategy@westofengland-ca.gov.uk</p>
<p>Update on Climate Emergency action planning To provide a 6 month update following the 19 July 2019 declaration of a climate emergency by the Combined Authority</p>	<p>Jess Lee, Head of Strategy</p>	<p>strategy@westofengland-ca.gov.uk</p>

31 JANUARY 2020 - JOINT COMMITTEE – BUDGET MEETING

Item	Lead officer	Email
Local Enterprise Partnership (LEP) revenue budget outturn To present the latest forecast revenue outturn budget monitoring information covering both the LEP and IBB revenue budgets	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
Revenue budget setting report 2020/21 – LEP and IBB To present the LEP and IBB budget proposals for 2020/21	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
LEP One Front Door Funding Programme To consider the latest business cases seeking approval for funding through the Local Growth Fund / Economic Development Fund	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
Joint Local Transport Plan 4 To approve the updated Joint Local Transport Plan following the public consultation that took place in February-March 2019 and the subsequent further development of the plan	David Carter, Director of Infrastructure	DirectorInfrastructure@westofengland-ca.gov.uk
2019/20 Business Plan progress report To provide the Quarter 3 assessment of the delivery of the Combined Authority's Business Plan for 2019/20	Lynda Bird, Head of Performance, Planning and Projects	strategy@westofengland-ca.gov.uk

<p>2020/21 Business Plan To agree the Combined Authority's Business Plan for 2020/21</p>	<p>Lynda Bird, Head of Performance, Planning and Projects</p>	<p>strategy@westofengland-ca.gov.uk</p>
<p>Update on Climate Emergency action planning To provide a 6 month update following the 19 July 2019 declaration of a climate emergency by the Combined Authority</p>	<p>Jess Lee, Head of Strategy</p>	<p>strategy@westofengland-ca.gov.uk</p>

20 MARCH 2020 - WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE

Item	Lead officer	Email
WECA and Mayoral Budget outturn report To present the latest revenue and capital financial outturn budget monitoring report	Malcolm Coe, Director of Investment and Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk
WECA Investment Fund / Programme – latest proposals To seek the latest required approvals for feasibility, development or delivery funding, and for change requests for projects within the current approved programme	Malcolm Coe, Director of Investment & Corporate Services	DirectorInvestmentandCorporate@westofengland-ca.gov.uk

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